

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 5/25/2010

Convened: 6:30 p.m.

Present: Kevin Johnston
Andrew Artimovich
Jane Byrne
David Menter
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Ellis reported that next week the Board will need to have a public hearing to sign the BAN documents. Hampshire First Bank will be providing the financing at 1.255%.

The Selectmen reviewed the minutes of the 5/18/10 meeting. Bryan made a motion, seconded by Menter, to approve the minutes as written. Johnston, Menter, Byrne and Bryan voted in favor; Artimovich abstained.

The Board reviewed the notes:

- The Board of Tax & Land Appeals has scheduled Robert Webb's hearing for Tuesday, July 20th. Julie will check with Jim Michaud to see if he recommends attendance by a representative of the Board of Selectmen.
- There was no agreement reached at the settlement meeting with NH Electric Coop regarding the abatement application so a hearing will be required. No date has been set yet.
- A former employee failed to appear for an exam scheduled by Primex for his worker's comp claim. As a result, his payments have been terminated.
- Julie will be on vacation June 3rd through June 9th. Carolyn will cover the office in her absence. June 8th is a non-meeting week; however if the need arises for an emergency meeting Kathy has agreed to take minutes.
- Johnston made a motion, seconded by Menter, to send a donation to Rockingham VNA/Hospice in memory of Martha Roy. All voted in favor.
- The Selectmen are in receipt of a memo from Glenn Greenwood regarding site plan violations at a property in town.

Bryan made a motion, seconded by Menter, to go into nonpublic session per RSA 91-A:3, II(e). Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

Following discussion, a motion was made by Bryan and seconded by Artimovich to close nonpublic session and seal the minutes. Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

Gil Tuck, building inspector, was in with the following building permits which the Selectmen signed:

- Kathy & James Clements at 319 Middle Road to install a swimming pool.
- Edward McNamara of 5 Gallant Drive to erect a 20x10 shed.

Department Head Meeting

Julie distributed copies of the revised employee handbook for department heads to distribute to their employees. Johnston explained that the only changes since the last time the department heads saw it are that the Medical Screening Policy has been added on pg. 14 and the On Duty Detail Policy on pg. 17. Julie reminded the department heads to have their employees sign and return the last page of the handbook.

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Recreation Department

Margaret reported on the following:

- Recap of sports programs
- Over 70 people have signed up for coed adult softball
- Offering yoga, Tang Soo Do and Zumba
- This summer they are offering 2 soccer camps, archery, babysitting course and discount tickets to Water Country.
- Community Center rentals were up 50% over last year for the months of April through June. All but 2 Saturdays are booked through August and several Sundays as well.
- Lighting is being installed on the Recreation sign, in the garage and at the pump house for the irrigation system.

Johnston commented what a great job Margaret is doing. Others agreed!

Planning Board

Bruce Stevens discussed the following items:

- Their budget is on target.
- There are signs of a little activity in town.
- There are 2 possible affordable housing projects being proposed.
- Spruce Ridge Drive happenings.

Supervisors of the Checklist

Martha Clark and JoAnn Allison mentioned that they are working on 30-day letters. Also, as a heads-up, they said they will have to ask for more money in their budget next year because they'll have to do a purge of the checklist.

Town Clerk/Tax Collector

Phyllis Thompson said they are busy stuffing tax bills. Her printer needs a new drum. E-registrations are picking up more. She's anxious to see how the on-line payment of property taxes goes.

Library Trustees

The report from Tracy Waldron is that the library is preparing for summer reading.

Emergency Management

Richard Murphy commented on the following:

- It has been a busy few months with the windstorm, rainstorm and 3 Seabrook Drills.
- Seabrook was happy with the graded drill. They have not got the entire report yet but the FEMA observationist was quite pleased with the progress that they've made.
- They are getting a laptop and printer.
- Looking forward to specking the new EOC.
- They have updated the contact list.
- Working on a public access channel and getting cable and showers at the EM Shelter.

Fire Department

According to Chief Lemoine, the new fire truck is due in Hopkinton this weekend so they will probably inspect it next weekend. They hope to have it delivered here mid-June. They are on-

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line with their budget. Between himself and Gary Raymond they have been completing a lot of grant paperwork for such things as the generator and EOC equipment.

Highway Department

Wayne Robinson said his budget looks ok. They are over on a couple of lines like crushed stone and tree cutting due to the storms earlier in the year. He went to the auction to look for a truck but didn't have any luck. He's looking for a used truck.

Police Department

Robinson reported that the State Police was not available for the recent fatal accident on Rte 125. Fortunately, Randy and Denny attended accident school last year and this has been very helpful. They've been doing a lot of work investigating it. Johnston suggested Robinson call the State Police Commander to find out why they didn't respond to a fatal accident on a state road.

Budget Committee

Elyse Seeley said the committee will meet again in August at which time they'll elect a chairperson.

Johnston thanked the department heads for attending.

In response to an inquiry from the Board about the use of the Library basement, Lemoine reported that they should only be using that for storage unless they install sprinklers. They will write a letter to the Library Trustees informing them of this.

The Board signed the following documents:

- At the recommendation of the Planning Board, Bryan made a motion, seconded by Menter, to cancel a letter of credit for Debco Realty Trust for the Barnett Woods Subdivision. All voted in favor.
- Artimovich made a motion, seconded by Menter, to sign a property tax abatement for a parcel that was erroneously billed and a supplemental tax warrant for a parcel that was not billed. Johnston, Artimovich, Byrne and Menter voted in favor; Bryan abstained.

Chris & Annik McGill were in regarding the land use change tax that is due on a parcel they just purchased on Homestead Lane. An agreement was made with the prior owner that they did not have to pay the tax until they pulled a building permit. The McGill's were hoping this agreement would carry forward to them. Following some discussion, a motion was made by Artimovich to have half the amount (\$6,625) due within 30 days and the balance due within 1 year or at the time a building permit is pulled, whichever comes first. Bryan seconded the motion; all voted in favor.

At 7:50 p.m. Bryan made a motion to adjourn. The motion was seconded by Artimovich; all voted in favor.

Respectfully submitted,
Julie Stevens